

<b>Nursery Name</b>	
<b>Childs Name</b>	
<b>Dietary Requirement</b>	
<b>Details of Food to be Provided</b>	
<b>Any Special Instructions</b>	

<b>Parent / Guardian Signature:</b>		<b>Date:</b>	
<b>Management Signature:</b>		<b>Date:</b>	
<b>Cook Signature:</b>		<b>Date:</b>	
<b>Health, Safety &amp; Environment Team Informed</b>		<b>Date:</b>	

This form is to be reviewed every three months or following any changes

<b>Date Reviewed</b>	<b>Management Team</b>	<b>Changes</b>

**Notes:**

- Only unopened, packaged, branded food with detailed ingredients will be accepted within the Nursery.
- Home-made meals will not be accepted unless there is a medical requirement. This will be supported by a letter from the relevant General Practitioner
- All food provided should be stored, and transported under temperature controlled conditions where applicable.
- Childbase will ensure that food is stored and reheated carefully to maintain food safety as per our legal obligations and internal Policies. Childbase cannot accept responsibility for the safety of the food before it arrives at the Nursery.